



Getting to Know Your Google Account



What is e-mail?

Electronic mail is a method of exchanging messages between people using electronic devices.

Think of it as a way to send letters from your computer!



E-mail Programs

G-mail isn't the only e-mail program out there!

Yahoo.com, outlook.com, and mail.com are a few other common ones!



What is a Google Account?

A Google account is so much more than an email address. It also gives you access to a ton of Google apps, like docs!






Why should you have an email account?

1. It's FREEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEE
2. Sending e-mails across international borders is super quick and easy (and free!)
3. It can allow you to communicate with both friends, and professional acquaintances.

By making a G-mail account, you're simultaneously making a Google account!

The Google logo is displayed in its characteristic multi-colored font. The letters are: 'G' in blue, 'O' in red, 'O' in yellow, 'g' in blue, 'l' in green, and 'e' in red. The logo is centered horizontally and positioned below the text box.

Let's make an account!

In the URL address bar, enter

www.gmail.com.





Sign in

with your Google Account

Email or phone

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.

[Learn more](#)

[Create account](#)



[Next](#)

What makes a strong password?

A combination of letters, numbers, and symbols
make a great password!

Don't include things like your name, your family
members' names, or pets' names. They're too
obvious for hackers to guess.



Create your Google Account

First name

Elena

Last name

Casarosa

Username

ecasarosa3

@gmail.com

You can use letters, numbers & periods

Available:

[casarosae6](#) [elenacasarosa895](#) [casarosaelena106](#)

[Use my current email address instead](#)

Password

.....

Confirm password

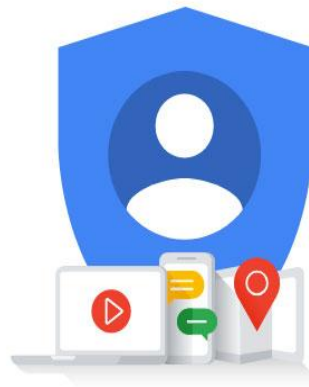
.....



Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#)

Next



One account. All of Google
working for you.



Verify your phone number

For your security, Google wants to make sure it's really you. Google will send a text message with a 6-digit verification code. *Standard rates apply*

Phone number



9195559555

[Back](#)

[Next](#)



Your personal info is private & safe

Elena, welcome to Google



ecasarosa3@gmail.com

Phone number (optional)



9195559555

We'll use your number for account security. It won't be visible to others.

Recovery email address (optional)

We'll use it to keep your account secure

Month

Day

Year

March



02

1982

Your birthday

Gender

Female



Why we ask for [this information](#)

[Back](#)

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Your personal info is private & safe



Get more from your number

If you like, you can add your phone number to your account for use across Google services. [Learn more](#)

For example, your number will be used to

-  Receive video calls & messages
-  Make Google services, including ads, more relevant to you

[More options](#)

[Back](#)

[Skip](#)

[Yes, I'm in](#)



Your personal info is private & safe

Privacy and Terms

We also combine this data among our services and across your devices for these purposes. For example, depending on your account settings, we show you ads based on information about your interests, which we can derive from your use of Search and YouTube, and we use data from trillions of search queries to build spell-correction models that we use across all of our services.

You're in control

Depending on your account settings, some of this data may be associated with your Google Account and we treat this data as personal information. You can control how we collect and use this data now by clicking "More Options" below. You can always adjust your controls later or withdraw your consent for the future by visiting My Account (myaccount.google.com).

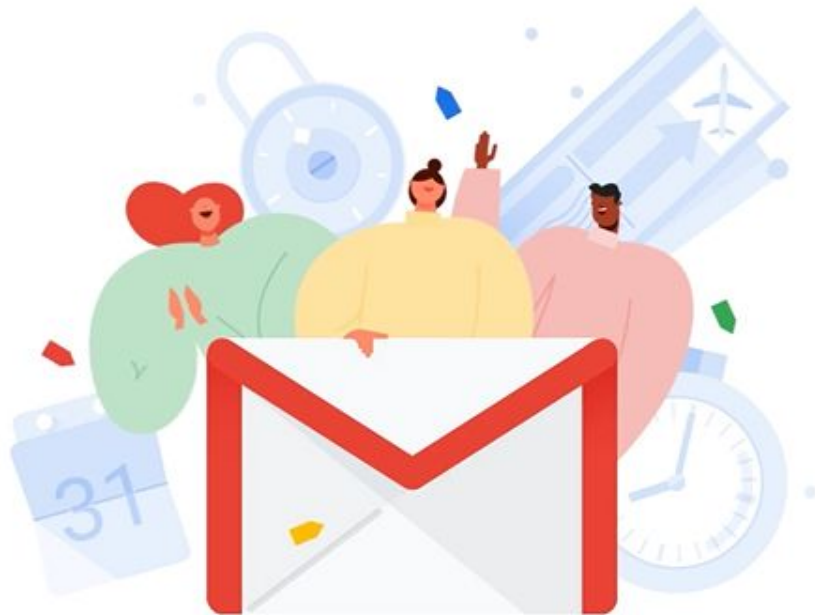
[MORE OPTIONS](#)

[Cancel](#)

[I agree](#)



You're in control of the data we collect & how it's used



Welcome

Email by Google: Simple, Smart, Secure

Next

<input type="checkbox"/>	☆	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	☆	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	☆	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	☆	<input type="text"/>	<input type="text"/>
		<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	☆	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	☆	<input type="text"/>	<input type="text"/>

Choose a view

Default	Comfortable	Compact
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OK

+ Compose

📧 Inbox

★ Starred

🕒 Snoozed

📤 Sent

📄 Drafts

< More

👤 Harmony ▾ +



📧 Primary

👤 Social

📄 Promotions

Your Primary tab is empty.

Personal messages and messages that don't appear in other tabs will be shown here.

To add or remove tabs click [inbox settings](#).



No recent chats
[Start a new one](#)



Setup progress



Account Created



Choose a theme



Learn how to use Gmail



Import contacts and mail



Get Gmail for mobile



Change profile image

0 GB (0%) of 15 GB used
[Manage](#)

[Terms](#) · [Privacy](#) · [Program Policies](#)




You did it!

Google

Gmail

Images











Elena Casarosa
ecasarosa3@gmail.com
[Privacy](#)

Google Account

Add account




Sign out

 Compose

-  **Inbox**
-  Starred
-  Snoozed
-  Sent
-  Drafts
-  More

 Harmony ▾ +

☐ ↻ ⋮

 **Primary**  Social  Promotions

Your Primary tab is empty.
Personal messages and messages that don't appear in other tabs will be shown here.
To add or remove tabs click [inbox settings](#).



No recent chats
[Start a new one](#)

 <p>10% Setup progress</p>	 <p>Account Created</p>	 <p>Learn how to use Gmail</p>	 <p>Get Gmail for mobile</p>
 <p>Choose a theme</p>	 <p>Import contacts and mail</p>	 <p>Change profile image</p>	

0 GB (0%) of 15 GB used
[Manage](#)

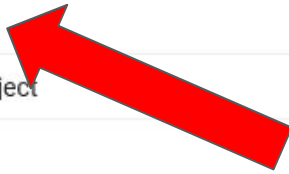
New Message



To |

Cc Bcc

Subject



Send



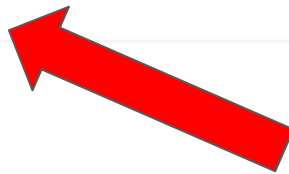
New Message



To |

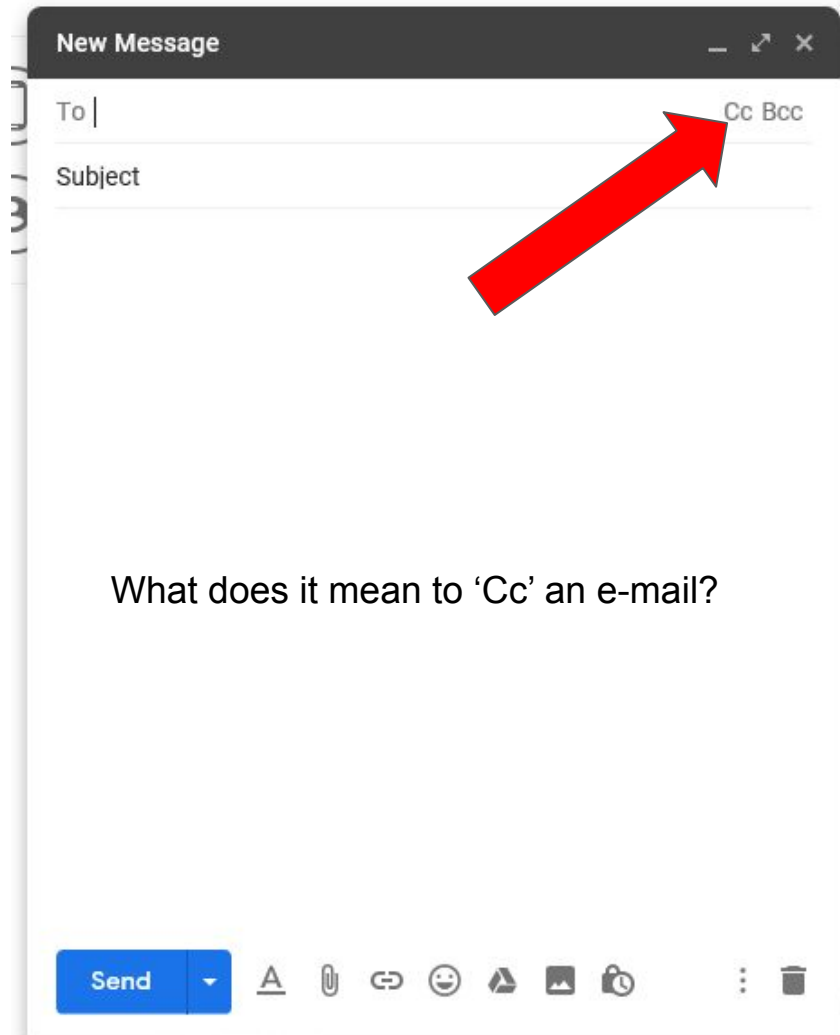
Cc Bcc

Subject

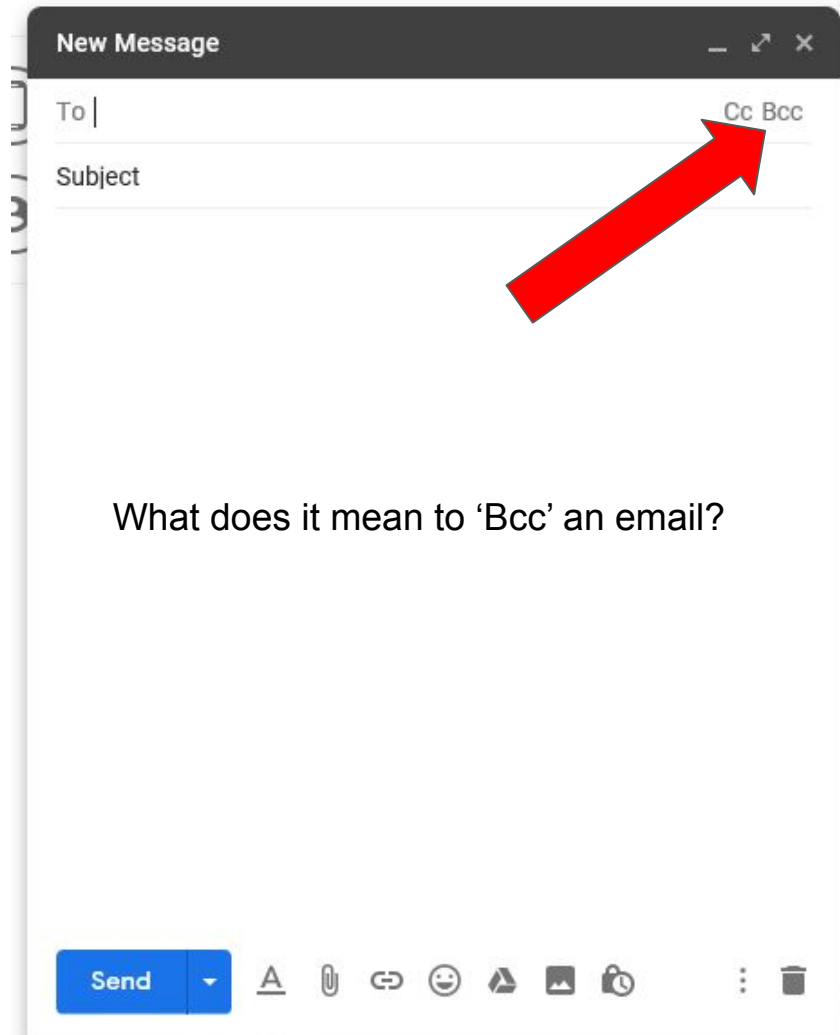


Send





What does it mean to 'Cc' an e-mail?



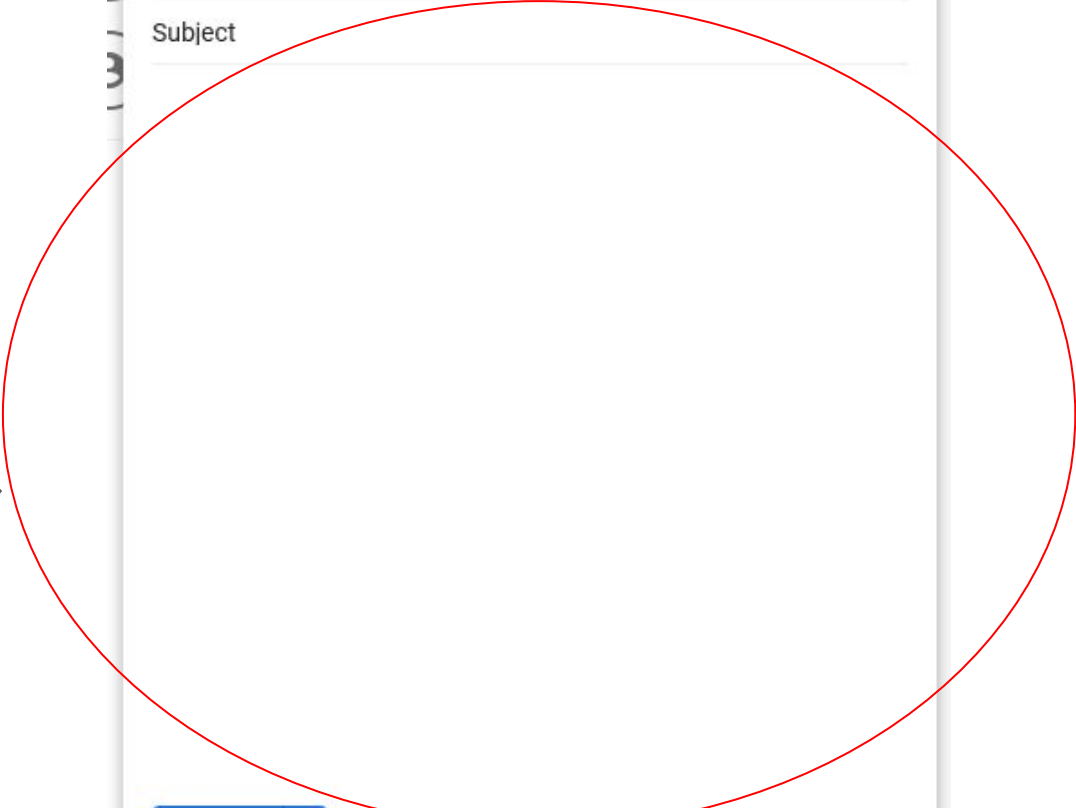
What does it mean to 'Bcc' an email?

New Message — ↗ ✕

To | Cc Bcc

Subject

Send ▾ A 📎 🔗 😊 📎 📎 🕒 ⋮ 🗑️



A button with a left-pointing arrow icon and the text "Reply".

Reply

A button with a double left-pointing arrow icon and the text "Reply All".

Reply All

A button with a right-pointing arrow icon and the text "Forward".

Forward

GMAIL

SEND EMAIL



GMAIL

RESPOND

TO EMAIL

